● Your current, validated ORU ID must be presented at every checkout session
● Only YOU can check out library materials with your ORU ID
● Library registration must be renewed each year while enrolled

Library Hours — Academic Year*
7:30 am - 11:30 pm Monday - Thursday
7:30 am - 7:30 pm Friday
Noon - 11:30 pm Saturday
3:00 pm - 11:30 pm Sunday

*Some service area hours may vary.
Check door postings or the library webpage for more information
www.library.oru.edu

Self-Check Out
Self-check out machine may be used to check out books anytime the library is open

Loan Periods
● 14 day - books & AV items
● 28 day - books & AV items for faculty, distance learners, graduate and senior paper students
● 1 hour to 4 day - Reserve items (some reserve items are in library use only)
● 3 day - DVDs

Library Notices
● Library correspondence is sent via ORU email address unless otherwise notified

Renewals
Reserve items & DVDs CANNOT be renewed
Other items may be renewed except in these situations
● Item is overdue
● Item is on hold for another patron
● Item has reached the maximum allowable renewals
● Fine or other block on your library account
Items are renewed one loan period from day of the request

Renewals Options
● Online at www.library.oru.edu
● In person at the Library Service Desk
● By email to LibCirc@oru.edu
● By calling the library at 918-495-6391
● Self-check out machine (books have to be with you)
● ORU app - Library

Returns
Return Library materials to:
● Information Desk Book Drop-LRC-3rd floor
● Library Service Desk-LRC-4th floor

Late Charges
CAN BE PAID WITH EAGLE BUCKS OR CASH
Patron is encouraged to keep receipt as proof of payment

Book & AV items: $0.20 per day per item

Late charges for Reserve Materials and DVDs:
1,2,4 hour checkout: $0.60 per hour per item
1,2,4 day checkout: $1.00 per day per item
3 day checkout (DVDs): $1.00 per day per item

Lost Charges
Items extremely past due are considered “lost.” A minimum $50.00 fee is automatically assessed for each item

Blocks
Accounts may be blocked for any of the following reasons:
● Outstanding library fines
● Overdue materials
● Expired ORU ID card
● Outstanding Interlibrary Loan fees
All blocks must be resolved before checking out or renewing books

Maximum number of checked out items
● DVDs and Reserve items - Up to 3 at a time
● Main circulating collection - Up to 20 at a time
● Alumni - Up to 5 items

Dress Code
● Dress code is in effect YEAR ROUND
● Shorts are allowed ONLY during summer sessions
● Please refer to the Student Handbook

Cell Phone Usage
PLEASE SILENCE CELL PHONES IN THE LIBRARY
Cell phone usage in restroom hallways (LRC-4) is allowed

Covered Drinks and Food
● Please enjoy food OUTSIDE the library
● Covered drinks ARE allowed
Thank you for helping the Library to be free of insects and rodents

RESEARCH HELP—
Visit the Reference Desk in the Library Information Commons (LINC)
Call: 918-495-6887
Email: Librarian@oru.edu

DVDS & RESERVES MUST BE RETURNED TO 4TH FLOOR