PETITION FOR POLICY EXCEPTION

THIS FORM IS TO BE USED TO REQUEST AN EXCEPTION TO AN ORU POLICY.

1. Complete top part of form. Please type or use ballpoint pen.
2. Include all relevant information. (For example: course number and title, term, grade, and instructor.)
3. Obtain appropriate signatures. *(See back for routine requests.)
4. Return all copies to the Registrar's Office. (Please allow a minimum of 4 weeks for processing.)
5. A petition for late adds and drops may generate a minimum $20 processing fee.

Name: _____ I.D. No.: _____
Last First MI

ORU Email: _____ Phone: _____ Birthdate: _____

Local Address: _____ Date:_____

Statement of Petition: _____

Major: _____ FR ___ SO___ JR ___ SR ___ GRAD ____

I receive veteran's benefits. _____Yes _____No

REASON FOR PETITION:

Student Signature: _____

	ACTION	SIGNATURE	DATE
Area of Concern:	Approved [ ] Not Approved [ ]	_____	_____
Major Department:	Approved [ ] Not Approved [ ]	_____	_____
Financial Committee:	Approved [ ] Not Approved [ ]	_____	_____
Executive Approval:	Approved [ ] Not Approved [ ]	_____	_____

Registrar--White Student--Canary Major Dept.—Pink Revised 9/16/09