

**How to Enroll in Classes on VISION with a CRN**

1. Open your Internet Browser and go to <http://vision.oru.edu>.
2. Click on "Enter Secure Area."
3. Enter your User ID (which is your Z Number) and Password (the first time you log in it is your 6-digit birth date, i.e. 012345, or whatever you changed it to after your first log in).

NOTE: If you forgot your PIN, click on the "Forgot PIN?" button to recover it.

4. Click on "Log in."
5. Click on "Student Services and Financial Aid."
6. Click on "Add/Drop Classes."
7. Select term, "Spring Online A 1/9 - 3/2" and/or "Spring Online B 3/12 - 5/4," and click "Submit."

NOTE: Each Session is now set up like a "term" in VISION. If you intend to enroll in classes in both Sessions, you will have to do so under each separate "term." You will not be able to enter all of your classes for a particular semester under one Session.

8. Type the CRNs for the classes in which you want to enroll for Spring Session A or B, one CRN per box/field.

NOTE: You can register for all of your classes for Spring Sessions A and B at this time, which will simplify your registration, especially if you are using Financial Aid.

9. Click "Submit Changes."
10. The next screen will show the courses for which you are registered.
11. Once you have completed this process, please send an email to Dawn Weller ([dweller@oru.edu](mailto:dweller@oru.edu)) or Dr. Holzmann ([gholzmann@oru.edu](mailto:gholzmann@oru.edu)), so we can assist you with any follow-up with Financial Aid, TMS, or any problems/questions you may have.
12. The next step is to order your books from the bookstore at <http://oru.bkstr.com>.